

**Project Management** 

**Project Management Class – PMP Prep Class** 

**Supply Chain Management** 

**Strategic Sourcing** 

## **Project Management**

- Are you looking to improve your project management skills?
- Do you want to improve the performance of your project teams?
- How do you improve morale when problems occur within a project?

#### **Program Overview:**

This course is intended for the person who is interested in developing a portfolio of skills in general project management. Class discussions will be based on case situations and on articles from business and technical publications. The class will include hands-on work with cost estimation, project scheduling, resource allocation and earned value analysis.

#### **Topics Covered:**

- Understanding the elements of successful project management
- The organization and planning necessary from requirements definition to project closure
- The process used to determine project scope, estimate costs and schedules, organize and staff a project, monitor project progress, and develop lessons learned from completed projects

#### Who should attend:

Project Managers, Materials Managers, Purchasing Managers and Senior Buyers, Supplier Quality Leaders, Production and Material Control Leaders or anyone having responsibility for or playing a significant role in managing or improving the company's suppliers

#### Testimonial:

"I will work to plan more effectively prior to implementation and have a greater understanding of how to measure progress throughout the project life cycle."

**Duration:** One 7.5-hour class

Location: MACNY Headquarters

Cost: \$350/MACNY member; \$550/non-member; \$315/

Individual Member

Facilitator: Pat Penfield

# Project Management Class PMP Prep Class

#### **Program Overview:**

This course is intended for people who are interested in developing skills in project management. This class will also help prepare you for the PMP exam and meet the 35 hour Project Management class time required to become certified.

#### **Topics Covered:**

- Understanding the elements of successful project management
- · Reviewing & understanding the project review process
- The organization and planning necessary from requirements definition to project closure
- The process used to determine project scope, estimate costs and schedules, organize and staff a project, monitor project progress, and develop lessons learned from completed projects
- Prepare for the PMP exam
- Have fun and learn how to be a better Project Manager!

Class discussions will be based on case situations and on articles from business and technical publications. The class will include hands-on work with cost estimation, project scheduling, resource allocation and earned value analysis.

#### Who should attend:

Project Managers, Materials Managers, Purchasing Managers and Senior Buyers, Supplier Quality Leaders, Production and Material Control Leaders or anyone having responsibility or playing a significant role in managing or improving the company's suppliers.

**Duration:** Four 8-hour classes

**Location:** MACNY Headquarters

Cost: \$1,350/MACNY member; \$1,650/non-member;

\$1,215/Individual Member

Facilitator: Pat Penfield

Anyone attending either the Project Management class or the Project Management PMP Prep class will receive access to Skillsoft's Project Management Knowledge Center for one year. A Knowledge Center is an online collection of additional courses, books, etc. that will supplement the classroom instruction received in these two classes.

# **Supply Chain Management**

- Are you looking to understand how your supply chain system works?
- Do you want to measure the utilization, efficiency and capacity of your company

#### **Program Overview:**

This course will teach students about supply chain management systems from Performance Measurements to ERP. Students will also learn all of the various aspects of manufacturing planning and control.

#### **Topics Covered:**

- Understand supply chain management systems why they are important
- Learn the language and methods of supply chain management with an emphasis on knowledge needed to become CPIM certified
- Learn how ERP systems work
- Be able to understand the impact a decision in one supply chain area has on other supply chain components
- Learn to think multi-dimensionally & creatively

#### Who should attend:

Materials Managers, Purchasing Managers and Senior Buyers, Supplier Quality Leaders, Production and Material Control Leaders or anyone having responsibility or playing a significant role in managing or improving the company's suppliers

#### Testimonial:

"It was refreshing to not use a text book format of learning, but every day topics of interest that we can all relate to in one way, shape, or form." - Kim Tobiasz, Conmed Corp.

Duration: One 7.5-hour class

**Location:** MACNY Headquarters

Cost: \$250/MACNY member; \$450/non-member; \$225/

Individual Member

Facilitator: Pat Penfield

## **Strategic Sourcing**

- My customers use sourcing approaches in dealing with me. What are the strategies I can use to effectively source my components and services?
- What low cost technologies can I apply to improve my ability to source material and supplies?

#### **Program Overview:**

This workshop addresses how Purchasing departments source products and services with the new technologies and systems available in the  $21^{\rm st}$  century. Participants will learn various skills and attributes needed in today's Purchasing world.

#### **Topics Covered:**

- Learn negotiation skills that can be applied in all facets
  of life
- Develop an understanding of the demands placed on purchasing and supply chain managers by business stakeholders
- Assess impact of purchasing and supply chain management on an organization's competitive success and profitability
- Develop an awareness of the ethical, contractual, and legal issues faced by purchasing and supply chain professionals
- Understand the strategic nature of purchasing, especially the fact that purchasing is much more than simply buying goods and services
- Review cutting-edge technology used to run 'world-class" purchasing departments

#### **Testimonial:**

"The session was very enlightening. It provided much thought and many tools to use daily."

#### Who should attend:

Supplier Quality Managers, Purchasing Managers and Senior Buyers, IT Managers supporting purchasing functions

Duration: One 7.5-hour class

**Location:** MACNY Headquarters

Cost: \$250/MACNY member; \$450/non-member; \$225/

Individual Member

Facilitator: Pat Penfield